



# Reopening Greener at NYC's Cultural Institutions

## Visitor Operations

- Inform visitors of the institution's COVID-19 cleaning procedures
- Remind visitors of their role in keeping the institution sanitary
- Educate visitors on recycling with easy-to-read signage and easy-to-locate recycling bins

## Back-of-House Operations

- Proper recycling signage, bin placement, ease of access
- Hold periodic staff meetings on recycling and waste procedures
- Add new waste removal procedures for proper disposal of PPE

## Cafeteria / Catering

- Proper food and food packaging recycling, signage, bin placement, ease of access
- Waste reduction signage. Ex. "Take what you need"; "Straws by request"
- Organics recycling for businesses is still in large part in effect

## Special Events

- Understand the change in waste stream from daily disposal
- Organize recycling and waste removal services for event waste streams
- Prepare reusable/recyclable materials and store surplus for future events
- Posters or children's games with both cultural and environmental lessons

## Staying Virtual

- Review and update facilities operations to include recycling services
  - Learn how you could work with the city to recycle electronics (DSNY), organics (microhaulers/commercial haulers) and textiles (RefashionNYC).
  - Learn how you can donate clothing and accessories (Materials for the Arts) and donate other items (DonateNYC).
- Create new recycling signage that aligns with your institution's brand and mission
- Release a video on "Sustainability at [your institution]" to keep visitors engaged
- Plan how your cafeterias will meet the new Commercial Organics Requirements.

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